

1. Enter fire district name
2. Select the county of the fire district
3. Select the budget year

Duncan Valley Rural Fire District

Greenlee

2023



We, the undersigned, hereby certify that the Fire District has not incurred any debt or liability in excess of taxes levied and to be collected and the monies actually available and unencumbered at this time in the district general fund, except for those liabilities as prescribed in A.R.S. §§48-805(B)(2) and (3), 48-806, and 48-807. Additionally, we hereby certify that the Fire District has complied with A.R.S. §48-805.02(F).

4. District chairperson: [Signature]

District clerk: [Signature]

Date: 8/1/2022

SIGNED

SIGNED

**A. Calculation of the tax year 2022 secondary property tax rate for fiscal year 2023 operations:**

**Adjustment to secondary property tax levy for territory annexed during the tax year 2021 (A.R.S. §48-807(I))**

A.1 Net assessed value of annexed property in tax year 2021	\$ -	
A.2 Actual tax year 2021 secondary property tax rate	\$ 2.0488	per \$100 AV
A.3 Annexed property tax limit adjustment in tax year 2022	\$ -	

Check box if newly merged or consolidated:

**Tax year 2022 secondary property tax information (A.R.S. §48-807(K))**

A.4 Tax year 2022 Assessed Value (AV) in the Fire District	\$ 5,689,284
A.5 Actual tax year 2021 secondary property tax levy	\$ 110,819
A.6 Maximum allowed tax year 2021 secondary property tax levy	\$ 132,623

**Calculation of the allowable tax year 2022 secondary property tax levy (A.R.S. §48-807(F))**

A.7 Line A.6 multiplied by 1.08 (A.R.S. §48-807(F))	\$ 143,233
A.8 Maximum allowable tax year 2022 levy limit (A.7 + A.3)	\$ 143,233
A.9 Allowable tax year 2022 secondary tax rate	\$ 2.5132 per \$100 AV
A.10 Maximum allowable tax year 2022 secondary tax rate (lessor of A.9 or §3.375)	\$ 2.5132 per \$100 AV
A.11 Maximum allowable tax year 2022 secondary tax levy	\$ 143,233
A.12 Tax year 2021 excess levy or collections: (A.R.S. §48-807(J))	\$ -
A.13 Tax year 2022 maximum allowable levy limit (A.11 - A.12)	\$ 143,233

**Calculation of the proposed tax year 2022 secondary property tax rate for fiscal year 2023 operations**

A.14 Total budgeted expenses in fiscal year 2023 (Budget tab, line 51)	\$ 142,300
A.15 Less—Unrestricted unencumbered carryforward (Budget tab, line 1)	\$ 11,019
A.16 Less—Revenues from sources other than direct property tax	\$ 31,200
A.17 Less—Interest and principal expense for Bonds (Budget tab, lines 38 & 39)	\$ -
A.18 Tax year 2022 tax levy needed for operations (A.14 - (A.15 + A.16 + A.17))	\$ 100,081
A.19 Tax year 2022 tax rate needed for operations:	\$ 1.7560 per \$100 AV
A.20 Tax year 2022 maximum allowable levy rate (A.13/(A.4/100)):	\$ 2.5132 per \$100 AV
A.22 Proposed tax year 2022 secondary property tax rate for fiscal year 2023 operations	\$ 1.7560 per \$100 AV

**Calculation of the proposed 2022 secondary property tax rate for the repayment of bonds (A.R.S. §48-806)**

A.23 Tax year 2022 secondary property tax levy needed for the repayment of bonds	\$ -	
A.24 Tax year 2022 secondary property tax rate needed for the repayment of bonds	\$ -	per \$100 AV

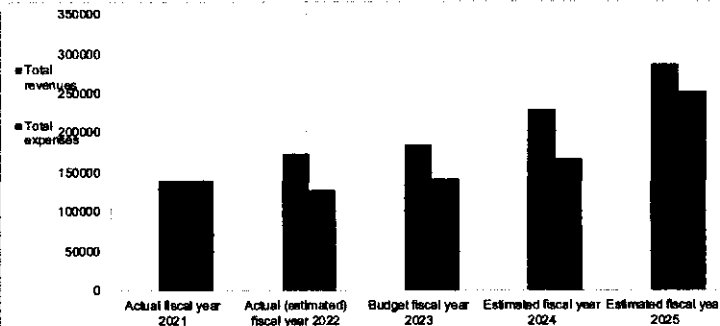
**Summary for fiscal years 2021 through 2025:**

Special study

**No study of merger, consolidation, or joint operating alternative is required**

if the district's total estimate of expenses exceeds its total estimate of revenues for any fiscal year, A.R.S. §48-805.02(D)(15) requires the district include a study of merger, consolidation, or joint operating alternative. The Fire District is not required to include a study as their estimated expenses are not greater than budgeted revenue for any fiscal year.

Revenue and expense chart will populate automatically based on the Budget tab



Year	Total revenues	Total expenses
Actual fiscal year 2021	\$ 139,753	\$ 140,494
Actual (estimated) fiscal year 2022	\$ 172,871	\$ 128,081
Budget fiscal year 2023	\$ 185,448	\$ 142,300
Estimated fiscal year 2024	\$ 229,286	\$ 167,889
Estimated fiscal year 2025	\$ 286,363	\$ 251,172

Budget

	Actual fiscal year 2021	Actual (estimated) fiscal year 2022	Budget fiscal year 2023	Estimated fiscal year 2024	Estimated fiscal year 2025
<b>Financial resources available at July 1</b>					
1. Beginning fund balance/(deficit)—unrestricted unencumbered	\$ 32,608	\$ 34,919	\$ 11,019	7,638.86	3,853.00
2. Beginning fund balance—restricted	\$ -	\$ -	\$ -	-	-
<b>Revenues</b>					
3. Secondary property tax revenue	\$ 84,802.97	\$ 110,819	\$ 143,229	186,143.34	241,249.07
4. Fire district assistance tax	\$ 17,542	\$ 22,333	\$ 23,000	26,484.30	28,885.60
5. Wildland	\$ -	\$ -	\$ -	-	-
6. Operating revenues	\$ -	\$ -	\$ 1,000	-	-
7. Grants	\$ -	\$ -	\$ -	-	-
8. Bonds	\$ -	\$ -	\$ -	-	-
9. Interest	\$ -	\$ -	\$ -	-	-
10. Donations	\$ -	\$ -	\$ -	-	-
11. Miscellaneous	\$ -	\$ -	\$ -	-	-
12. Other (specify) <u>Boyd Station Rental</u>	\$ 4,800	\$ 4,800	\$ 7,200	9,000.00	12,375.00
Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
13. Total financial resources available	\$ 139,753	\$ 172,871	\$ 185,448	229,266	286,363
<b>Expenses</b>					
<b>Personnel:</b>					
14. Estimated number of full-time employees (FTE) in 2023:			0		
16. Salaries & wages	\$ 12,770	\$ 21,598	\$ 36,500	61,709.33	104,308.19
17. Health insurance	\$ -	\$ -	\$ -	-	-
18. Pension & other retirement benefits	\$ 1,800	\$ 3,000	\$ 3,000	4,000.00	4,666.67
19. Other (specify) <u>FICA</u>	\$ 3,719	\$ 5,144	\$ 5,500	6,744.31	7,740.37
Other (specify) <u>Workman's Compensation</u>	\$ 4,819	\$ 7,008	\$ 7,500	9,466.27	11,040.90
Other (specify)	\$ -	\$ -	\$ -	-	-
20. Total personnel expenses	23,107.37	36,748.44	52,500.00	81,919.92	127,756.12
<b>Operating:</b>					
21. Fuel	\$ 1,280	\$ 2,150	\$ 4,000	7,080.98	12,855.39
22. Tools & minor equipment	\$ 14,454	\$ 36,514	\$ 17,000	25,429.73	24,939.51
23. Contracted services	\$ -	\$ -	\$ -	-	-
24. Supplies	\$ -	\$ -	\$ -	-	-
25. Vehicle repair	\$ 4,830	\$ 3,396	\$ 4,000	3,761.80	3,984.03
26. Training & prevention	\$ -	\$ 2,750	\$ 6,000	-	-
27. Maintenance & repair—operating	\$ 1,078	\$ 4,999	\$ 20,000	7,500.00	11,019.00
28. Communications	\$ 1,200	\$ 1,200	\$ 2,700	4,387.50	8,500.78
29. Contingencies & emergencies	\$ -	\$ -	\$ 5,000	-	-
30. Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
31. Total operating expenses	22,842.37	51,008.35	58,700.00	48,160.01	61,298.71
<b>Capital:</b>					
32. Land, building, & construction	\$ -	\$ -	\$ -	-	-
33. Vehicles	\$ 21,900	\$ -	\$ -	-	-
34. Lease payments	\$ -	\$ -	\$ -	-	-
35. Machinery & equipment	\$ 47,954	\$ 12,174	\$ -	-	-
36. Maintenance & repair—capital	\$ -	\$ -	\$ -	-	-
37. Reserve for future years—carryforward	\$ -	\$ -	\$ -	-	-
38. Debt service—principal	\$ -	\$ -	\$ -	-	-
39. Debt service—interest	\$ -	\$ -	\$ -	-	-
40. Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
41. Total capital expenses	69,853.63	12,174.18	-	-	-
<b>Administrative:</b>					
43. Administrative equipment	\$ -	\$ -	\$ -	-	-
44. Insurance	\$ 12,752	\$ 13,177	\$ 15,000	16,287.56	18,113.28
45. Utilities	\$ 7,729	\$ 10,741	\$ 8,000	8,537.99	7,735.64
46. Professional services	\$ 600	\$ -	\$ 1,000	-	-
47. Subscriptions, dues, fees	\$ 3,429	\$ 3,435	\$ 3,500	3,536.22	3,587.77
48. General administrative expenses	\$ 180	\$ 796	\$ 2,500	9,447.65	32,680.87
49. Other (specify) <u>Legal Services</u>	\$ -	\$ -	\$ 1,000	-	-
Other (specify) <u>Interest Credit Line</u>	\$ -	\$ -	\$ 100	-	-
Other (specify)	\$ -	\$ -	\$ -	-	-
50. Total administrative expenses	24,690.23	28,149.89	31,100.00	37,809.43	62,117.55
51. Total expenses	\$ 140,494	\$ 128,081	\$ 142,300	167,889	251,172

Section	Line/reference	Instructions
	General requirements and instructions	<p>Arizona Revised Statutes (A.R.S.) §48-805.02 requires fire districts to prepare and publish annual budgets on forms the Arizona Auditor General developed. Before completing the budget each year, download the newest version of the budget form from the link to the Special Districts Forms page of our website. Throughout the budget, the color blue indicates a clickable link.</p> <p>Each tab within the file has been protected to prevent accidental deletion of formulas. When the tab is protected, you can move from one cell to the next using the Tab key. A password was not assigned so the tabs may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual tab, select Protect/Unprotect Sheet from the Review ribbon above.</p> <p>If you need to add lines to the budget, remember to check all formulas in the subtotals and totals to ensure that additional lines added are included, and make changes accordingly. After you have made changes, reprotect the tab by reversing the above process. Reprotecting the tabs will help ensure that formulas are not accidentally altered or deleted.</p> <p>If you have any questions or need assistance modifying the forms, please contact the Arizona Auditor General, Accountability Services Division, at <a href="mailto:asd@azauditor.gov">asd@azauditor.gov</a> or (602) 977-2796.</p>
		<b>Throughout the forms, grey-shaded cells indicate an amount should be manually entered.</b>
	Heading	<p>Enter the fire district name and use the drop down menu to select the county and budget. This information will populate the heading on the Budget tab.</p> <p>As used in these budget forms, the term</p> <ul style="list-style-type: none"> <li>- <b>budget year</b> is the fiscal year (period starting July 1 and ending June 30) for which the fire district is budgeting.</li> <li>- <b>current year</b> is the fiscal year prior to the budget year.</li> <li>- <b>tax year</b> is a calendar year (period starting January 1 and ending December 30).</li> </ul>
	Certification	The fire district chairperson and fire district clerk must certify this statement.
Tax calculation	Tax Calculation Heading	This section calculates the fire district secondary property tax rate for district operations. <b>Select a budget year on line 3 before completing lines A.1 through A.24.</b>
Tax calculation	Annexed territory adjustment	<p>Leave lines A.1 and A.2 blank if the district did not annex territory during the prior tax year. Fire district boards must transmit the total assessed value of all property annexed by the district in the prior tax year to the Property Tax Oversight Commission by February 10. The adjustment is shown on line A.3 and is applied to line A.7.</p> <p>If this is a district's first budget since merging or consolidating, use the check box in Cell H24 and then enter the total levies of the merged or consolidated districts in the preceding tax year.</p>
Tax calculation	Assessed value	Enter the total assessed valuation from the final levy limit worksheet provided by the county assessor. The fire district must notify the Property Tax Oversight Commission in writing within 10 days of its agreement or disagreement with the county assessor's final levy limit worksheet.
Tax calculation	Prior year maximum tax levy	Enter the amount calculated from line A.13 from the fire district's prior year budget. The levy limit is increased each year to the maximum limit permissible under A.R.S. §48-807(F) regardless of whether the district actually levies up to the maximum permissible amount in that year.
Tax calculation	New maximum tax levy allowed	<p>For tax year 2022, the tax levy is limited to the lessor of \$3.375 per \$100 of assessed valuation, or the prior year's levy multiplied by 1.08, adjusted for annexed territory.</p> <p>For 2023 and beyond, the tax levy is limited to the lessor of \$3.50 per assessed valuation, or the prior year's levy multiplied by 1.08, adjusted for annexed territory.</p>
Tax calculation	Excess levy or collections	If the district collected property tax revenues in excess of the sum of the amounts of taxes collectible pursuant to A.R.S. §42-17054 plus the allowable levy, enter the excess collections here to reduce the property tax levy.
Tax calculation	Levy limit	The district is not required to levy the maximum amount, the tax levy will ultimately be determined by the county board of supervisors based on this budget.
Tax calculation	Current budget	Lines A.14 through A.17 will populate after the budget year column is completed on the Budget tab.
Tax calculation	Bond levy	Enter the levy amount needed for the repayment of bonds. Leave this line blank if the district does not have bonds outstanding.

Summary	Special study	If a district's total estimate of expenses exceeds its total estimate of revenues for any fiscal year, a study of merger, consolidation, or joint operating alternatives must be included with the budget. The study required must be presented to the fire district board in a special public meeting called for the sole purpose of evaluating the study. The study shall include an identification of districts available for merger, consolidation, or joint operations, and an analysis of the level of service and cost of service that may be provided to the residents of a merged, consolidated, or jointly operated district as compared to the level and cost of service to the residents of the districts without any merger, consolidation, or joint operations.
Summary and Budget	Future years—summary	The district must estimate revenues and expenses for the next 2 fiscal years by averaging the changes from the previous 2 fiscal years unless more certain information is available. The future years' columns are populated based on the amounts in the preceding, current, and budget year columns.
	Future years—budget	<b>Although the future years will populate based on prior amounts, the cells are unlocked as the District should base the future year estimates on more certain information when available.</b>
Budget—Financial Resources	Beginning fund balance/(deficit) at July 1	Statute requires the budget to reflect the restricted and unrestricted unencumbered balances from the preceding fiscal year. Fire districts should review their accounting records and include all resources they estimate will be available at the beginning of the budget year, including cash and receivables expected to be collected in the budget year. However, fund balance reported here should exclude amounts that are nonspendable, other than fund deficits, such as prepaids, inventories, and capital assets, net of accumulated depreciation and related debt, or amounts legally or contractually required to be maintained intact and never spent.  Enter the beginning fund balance amounts on lines 1 and 2. If the District's beginning fund balance is negative (fund deficit), enter the negative amount on line 1. Negative amounts will show in parentheses.
Budget—Revenues	Secondary property tax revenue	Enter the amount necessary to operate the fire district in the budget year and the actual amount levied in the current year and preceding year.
Budget—Revenues	Fire district assistance tax	Enter the amount the district estimates it will receive from the fire district assistance tax in the budget year and the actual amount received in the current and preceding year.
Budget—Expenses	Personnel	The total estimated personnel compensation, which separately lists the employee salaries and employee-related expenses for retirement costs and healthcare costs.
Budget—Expenses	FTE	Enter the number of full-time employees (FTE) the district estimates it will employ during the budget year.
Budget—Expenses	Contracted services	Include amounts to procure services, including those of an organized private fire protection provider or a fire department of a neighboring city, town, or fire district, or for emergency medical services (i.e., ambulance services).
Budget—Expenses	Contingencies & emergencies	Enter an amount for unanticipated contingencies or emergencies.
Budget—Expenses	Debt service	Enter any amounts necessary to pay the interest and principal of outstanding bonds, as approved by the voters pursuant to A.R.S. §48-806.