



## DUNCAN VALLEY RURAL FIRE DISTRICT

903 SE OLD WEST HWY. P.O. BOX 39 DUNCAN, AZ 85534

### PUBLIC MEETING MINUTES

Tuesday, 3 /13/2023

- A. Call to Order
- B. Roll Call
  - A. Board Members - Charlie Billingsley, Michael McClusky (absent), Fred Robinette
  - B. Fire Chief - Hayden Boyd
  - C. Secretary/Treasurer - Pamela Bigelow
- C. Call to the Public
- D. Approval of Minutes
  - A. Meeting minutes for March 13, 2023, were reviewed and approved. Board Member Robinette moved, Board Member Billingsley seconded, pass 2 of 3.
- E. Finance
  - A. Financial Report given by Treasurer Bigelow. Went over EOM reports from Treasurers Office with the Board members. It was discovered that the rollup door payout came out of operating rather than Boyd Station Pam will get that moved.
  - B. Treasurer Bigelow has handed the past years documents off to Fire Chief Boyd to deliver to Meullar for audit.
  - C. Radio Tower Management Change - Fire Chief Boyd has contacted the FCC but nothing further. Revisit next meeting.
  - D. Fire Chief Boyd covered Surplus Property - Nothing listed currently. Will revisit next month.
  - E. Bills paid - Board Member Robinette moved; Board Member Billingsley seconded; pass 2 of 3.
- F. Reports & Correspondence
  - A. Fire Chief Boyd reports fireman participation is average, only 1 recruit will be hired. 4 calls this month – all in District.
  - B. The Pension Committee needs to meet, Fire Chief Boyd will set up a meeting in June. The March meeting cancelled due to no quorum.
  - C. Fire Chief Boyd is currently looking into dispatch software. This software is better and cheaper. Will revisit next month.
- G. Topics of Discussion and Possible Action
  - A. Liability Insurance Annual Renewal with Emil Crockett is \$13,321 with new Mental Health piece in it. Board Member McClusky moved, Board Member Billingsley seconded, pass 3 of 3.
  - B. Turnout Room - Fire Chief Boyd put a call for bids out, still waiting on bids. Will revisit later.
  - C. AC at Packer Station thermostat, works on heat but finicky on AC. Will revisit next month.
  - D. After lightning strike in last storm repeater will receive but not transmit. Jim Shields is looking into a replacement that will do both VHF and UHF signals. Will revisit next month.
  - E. LED wall lights outside Packer Station need replacing, Hayden and Dustin will do.
  - F. Fire Chief Boyd proposed a Code of Conduct Policy to the board. Will revisit next month when all Board Members are present.
  - G. Levy Limit Worksheet received from County can increase to \$2.73 per \$100 assessed next year if needed. Will revisit next meeting.
  - H. The 5-year plan was reviewed and remains in effect with no changes.
  - I. Fire Chief Boyd will investigate getting the extractor/dryer needed to clean turnouts.
  - J. Fire Chief Boyd will look into a truck to use as a transport vehicle.
  - K. Adjournment-Board Member Billingsley moved, Board Member Robinette seconded, pass 2 of 3.

*Pamela Bigelow*

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Pamela Bigelow, Secretary/Treasurer





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